



UNIVERSITY OF KASHMIR

(NAAC Accredited Grade A++)

No: F (Insurance) Est. / KU/25

Dated: 25/11 /2025

MOST URGENT

All Heads/ Directors/Coordinators
Department/ Campuses/ Centres/ Institutes
University of Kashmir

Subject: Insurance cover of University Infrastructure.

Sir/ Madam,

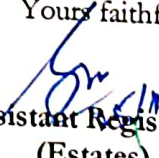
In continuation to this office letter of even number dated: 05.02.2025, it is once again informed that University is in the process of obtaining comprehensive Insurance Cover of University Infrastructure including buildings, equipments, machinery, books etc.

Therefore it is requested that the current value/ cost of books and IT equipments and other major assets in your Department/ Centre/ Campus may kindly be communicated within three (03) days positively as per the below proforma, so that proper Insurance Cover of the infrastructure is obtained:

Plant and Machinery (DG Sets/ etc.)	Furniture/ Fixture	IT Equipments	Books/ Journals/ Manuscripts etc	Other major assets

The information be treated as urgent. In the event of no response, the concerned Head/ Director/Coordinator of Departments/ Campuses/ Centres etc. shall be solely responsible for non coverage.

Yours faithfully


Assistant Registrar
(Estates)